

**POTTSVILLE PARKING AUTHORITY  
POTTSVILLE, PENNSYLVANIA**

**PUBLIC MEETING**

**Minutes**

**November 14, 2025**

The regular meeting of the Pottsville Parking Authority will be held on the above date at 8 AM at City Hall 401 N. Centre Street, 2<sup>nd</sup> Floor Conference Room.

**In attendance was: Mayor William Messaros, Ian Lipton, Michael Weres, Ronald Dermo, Joseph Drasdis III, James Humphrey, Thomas Campion, Stephen Macola, & Savas Logothetides.**

**AGENDA ITEM #1**

**CALL TO ORDER**

**By Mayor William Messaros**

**AGENDA ITEM #2**

**PUBLIC COMMENT**

**AGENDA ITEM #3**

**EXECUTIVE SESSION**

**The Board went into Executive Session 8:00 AM – 8:07AM to discuss personnel matters.**

**AGENDA ITEM #4**

**Review of minutes from October 17, 2025 meeting.**

- Requires motion to approve minutes

**MOTION to accept the October Minutes by Drasdis/Dermo.**

**MOTION passed.**

**AGENDA ITEM #5**

**Reviews of monthly revenue / expenses for October 2025**

- Decrease in Net Income from September 30 \$17,277.97 to October 31, 2025 (\$6,399.03)
- Budgeted YTD net income 10 Month \$13,245.00  
Actual income for 10 Months 2025 \$15,545.57
- YTD Net Income Park Mobile and Meter for 10 Months \$206,562.63  
budgeted \$196,962.00 increase income over budget \$9,600.63
- Income from Park Mobile for the month of October 2025 included
  - 6,919 transactions compared with September 2025
  - Net Income from Park Mobile for October \$13,219.00  
Fees paid October 2025 19 % \$3,091.90
- Meter Income October 2025 \$10,281.55 compared with September 2025 \$11,558.51
- 2025 YTD Meter Income \$83,606.63 compared to 2024 YTD \$87,110.67  
(down) \$3,504.04 for 10 months.
- Income from T2 Enforcement ONLY,
- October 2025 (22) days
  - 458 tickets issued;
  - Total T2 enforcement revenue billed in October 2025 \$7,800.00
  - Realized October 2025 income \$3,672.53
- Collectively, enforcement officers issued on average 104 tickets per week during the month of October 2025
  - Larry Newswanger| 26% of tickets
  - Dale Blum| 47 % of tickets

- Pat Mahoney| 27 % of tickets
  - Total hours of enforcement labor for October 183.5
  - Magisterial income for October 2025 \$1,662.59
  - Tuesday, August 12 with PPA Board Approval, the Authority's roll-over of (2) CD's totaling \$501,331.37 at CACL, for six months at 4.40% APY \$10,882.14. Income from CDs and MM accounts October 2025 \$2,230.85
- The Board unanimously approved the Budget for 2026 after review and discussion at the September 12th Board meeting. Finally, municipal permit, ticket, park mobile and meter increases will be unnecessary due to the completion of the Capitol Deck three-year project this year and providing PPA eliminates all maintenance and utility costs for Union Station having no income from parking permits, enforcement, meters, or Park Mobile in the Union Station lot.
- PPA Board tabled discussion and a Board vote October 17th regarding year end performance bonuses and raises for all six employees as well as the Executive Director prepared in August and delayed until November 14, 2025. Board Vote required to approve, deny, or modify.  
**MOTION by Dermo/Weres to accept the employee raises and bonuses.**  
**MOTION passed.**  
**MOTION by Weres/Dermo to accept Executive Director's \$2,000 raise, but deny the annual \$2,000 bonus. Drasdis voted nay.**  
**MOTION passed.**
- Painting of the Capitol Deck for 2025 anticipated an additional final payment to Evans for Capitol Deck painting for \$20,362.60 paid October. A final payment of \$22,000.00 for Mar-Allen has not been received to date, payment will be made before the end of 2025 for the (2) elements delayed from the original contract of 2023.  
**MOTION by Drasdis/Humphrey to accept the financial reports.**  
**MOTION passed.**

## AGENDA ITEM #6

### Parking Areas

- Mahantongo Deck.
  - EV charging income for October was only \$391.98 Fees \$39.17 Utility cost for October \$117.03 (1144kWh) Net income \$235.78
  - EV \$5.00 charging income without a permit 35 session. \$175.00 Net income from charging \$60.78
  - This year we are on pace to have income at \$.20@ kWh based on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> quarter revenue of \$3,280.51 yearly of \$4,370.01 covering our cost of electric, monitoring, repair and software.PPA will review again in January after the 4<sup>rd</sup> quarter ends.
  - The (2) parking Kiosks: October income from the kiosks was only \$43.00 Expenses for the Kiosks have exceeded income for the 10 month of 2025 by \$595.35 the Authority should expect expense to exceed revenue for the Kiosks in 2025 by \$750.00.

**Discussion about moving the kiosks once the U.S. Grant stipulations expire in September 2026.**

- The PPA continues our efforts to control electric usage and demand at the deck, some success for (7) month, September 15 thru October 14<sup>th</sup> usage was up by 11% and demand up by 10% over the same period in 2024. Fifty percent of the kilowatts this past three months is due to EV Charging. The rate increase for 2025 for municipal permits has helped to offset the energy increases.
- Third floor south tower stairwell sustained glass damage, a quote was received and glass ordered installed price \$1,153.00. We have not received the replacement to date.
- All regular enforcement and maintenance were performed in October.

○ Capitol Deck

- John Knecht, Benesch Project Manager and Mar-Allan Concrete Products Inc. has completed all three phases of work as of September 30, 2025.
  - Phase 1. Prepare and repair the concrete.  
Year 2023 (COMPLETE)
  - Phase 2. Steel repairs and drainage system replacement  
Year 2024: (COMPLETE)
  - Phase 3 Includes repair of retaining wall, epoxy crack seal -for concrete of \$22,000.00 as well as \$90,000.00 for Painting of all steel components completed Friday, September 19, 2025. The PPA Board invested \$415,000.00 to restore the Capitol Deck without any borrowing over a (3) year period through thoughtful management.
  - All regular enforcement and maintenance was performed in October 2025.

○ Union Station

- Chairman Messaros and the prior City Administrator expressed the need for the Parking Lot to be sealed and all cracks filled in the next 18 months with Frank Zukus and Bob Carl as well as eliminating any responsibility for maintenance with elimination of all permit income for 2026. On advice from Chairman Messaros an email was delivered to Mr. Zukus and Carl that the stipend would be returned on Friday, September 18<sup>th</sup> based on the fact that the PPA was receiving no income from the facility and it therefore could not be responsible for maintenance. PPA has had no additional communication with SECCO or the Schuylkill Chamber of Commerce regarding maintenance and lighting cost for the parking lot at Union Station.
- All regular maintenance was performed for October 2025.

- Arch Street
  - The entrance to the lot from Centre Street was closed at 2:00 PM Tuesday, October 28<sup>th</sup> for the annual Halloween candy distribution following the Halloween parade from 4:00 PM until 9:00 PM. The merchants on Centre and Market Streets were unhappy because no notice was given that no parking was permitted during the entire day. Chief Morrow made the decision to discontinue parking for the entire day. PPA was not notified! Danny Murphy called to thank PPA for cooperation in use of the lot.
  - All regular enforcement and maintenance were performed in October 2025.
- John Potts Lot
  - All regular enforcement and maintenance were performed in October 2025.
- Pottsville/Rosalia Hotels Lot
  - The (2) 15-minute parking spaces between the Pottville Hotel, the Center for Community Resources and Dr Akbar's office are a source of ongoing violation problems due in part to vehicles parking for longer than 15 minutes and not engaging 4-way hazard lights.
  - Rosalia Hotel request for (25) spaces; Chairman Messaros negotiated with Attorney Sterns and we received a written proposal that represents a compromise. The PPA BOARD discussed the elements of their request. Solicitor Campion submitted a lease agreement for review to both Attorney Sterns and the PPA Board or approval. Attorney Sterns, Mr. Metzinger, Mr. Hair and Ms. Corbalio representing METZPROP3 LLC (Rosalia Hotel) and Attorney Campion, Chairman Messaros and Executive Director Lipton representing PPA, discussed and tentatively agreed to. All elements for a final agreement. The Board, both legal counsels, as well as all management for METZPROP3 LLC attended the October 17<sup>th</sup> meeting. Board Vote required at November 14<sup>th</sup> Board meeting.
  - All regular enforcement of the 50 municipal permit spaces and 50 hotel spaces were performed as well as regular maintenance for October 2025.
- Alvernia Lot
  - To avoid enforcement issues related to students, faculty and staff; officers notify the Alvernia office before ticketing at the 81 spaces of the north end of the facility.
  - All regular enforcement and maintenance was performed in October 2025.

- McGeever Pocket Park
  - All regular enforcement and maintenance performed October 2025.
  
- Garfield Lot
  - All regular enforcement and maintenance performed in October 2025.
  - Transfer of both properties to Jeff Chen was completed the end of September. The restoration of both properties is estimated to represent an investment of \$400,000.00 by Mr. Chen on the diner and apartment building adjacent. The Authority notified current Garfield Diner permit holders in June that the spaces will be available for permits in 2026 on a month-to-month basis providing reconstruction of the Diner continues through the balance of 2025 of this year as planned. When the restaurant opens the lease for the balance of the year will be reimbursed by Mr. Chen to the PPA.
  
- Residential Permits
  - The Authority will continue to provide PHYSICAL PERMITS for 2025-2026.
  - New July 2025 thru June 2026 permits have been available for sale since June 16th and are on the PPA website, no price increase in four years for residential permits.
  - As of Monday November 10, 2025 ( 96 ) permits have been purchased income of \$4,800.00.
  
- Municipal Permits
  - Temporary Single Day and multiple day permits have increased in 2025. Single day permits are \$5.00 @ day. PPA recorded \$11,032.50 income to date, budgeted \$3,125.00
  - Fourth quarter permit invoices mailed the week of September 1st. The Authority has lost 23 municipal permits this year at the Mahantongo Deck. Twenty are due to space available in the Republican Herald lot of the 100 block of Mahantongo street. Income for the month of October 2025 Mahantongo Deck \$5881.25 compared to October 2024 \$5,219.00. PPA has attracted some new permit holders to mitigate the lost revenue. Revenue for the deck YTD is \$56,748.75 budgeted \$62,500.00 however compared to 2024 YTD \$56,687.75. As of Monday November 10th, PPA counted (10) municipal permit holders that did not renew for the 4<sup>th</sup> quarter of 2025 a total of \$1,400.00.

- PPA sent a press release that due to careful management by the Board and Staff no increases in the cost of Residential or Municipal permits will be required for 2026.
- PPA Board at the December 13, 2024 Meeting by unanimous vote, PPA Board approved the reduced rate for residents of 100, 200, and 300 blocks of W. Market Street, at the Mahantongo Deck for \$40.75 @ month plus a \$5.00 administration if paid quarterly.
- Nine additional Mahantongo Deck parking permits out of the total of fourteen have been purchased by those residents effected by the reduced rate special pricing.

**AGENDA ITEM #7**

**Projects**

○ Enforcement

- 488 tickets issued.
- Total Enforcement Revenue Billed - \$\$7,800.00
  - Realized October income - \$3,672.53
  - Unrealized October Income - \$4,127.47
- At the request of Board member Drasdis, PPA enforcement reviewed the technology related to I Chalk with T-2 on Tuesday, November 4<sup>th</sup>. It may have application for vehicles with 4-way signals engaged taking advantage of the 15 minute pickup drop off accommodation. There may be other uses for I Chalk. Does the PPA Board agree to use I Chalk for a Test period of 6 months beginning December 1, 2025 thru May 29, 2026?

**Discussion of Dale sampling iChalk features on Thursday, November 13<sup>th</sup>.**

**MOTION by Drasdis/Humphrey to accept iChalking for a test period of 6 months, effective December 1<sup>st</sup>, 2025 through May 29<sup>th</sup>, 2026, and reevaluate results in the June Board Meeting.**

**MOTION passed.**

Currently (0) vehicles are on the Scofflaw Report.

Park Mobile

- 724 more parking sessions were recorded in October 2025 compared with September.
- \$1,870.75 more net income was received during the (22) days of October 2025 compared to 21 days in September 2025. There were 315 transactions @ day in October 2025, compared to the 295 transactions @day in September 2025.
- Average parking session based 198 hours during October averaged two hours and fifteen minutes.
- All prior month parking sessions for the previous two years have been an hour and forty-five minutes to two hours in length.

- PPA received feedback from an on-street parker requesting a Park-Mobile payment instructions on meter heads for those parkers without quarters. These instructions were attached initially to all meters in service in 2019 however PPA over the past six years added and changed some meters.
- Parking Meters
  - Less than 5 on-street meters are currently out of service and must be repaired out of 575 (approximately 1%).
  - PPA replaced 60 locks received in May and September as well as 150 clear meter lenses. Kevin has continued correct a variety of meter issues.PPA facilities and equipment including the two vehicles are being maintained successfully.

**AGENDA ITEM #8**

**OLD/NEW BUSINESS**

- Ten Outdoor Market under new ownership have taken place between Union Station and Alvernia. Please review the request from Outdoor Market LLC dated September 18, 2025 and PPA’s response dated September 19<sup>th</sup>. PPA Board voted at October 10, 2025 meeting. Board to refund Mr. and Mrs. Piccioni \$400.00 for the four events held at Alvernia earlier in the year. Check was dispersed in October.
- SCMA held the final training session using the Mahantongo Deck for participants parking, October 21<sup>st</sup>.
- PPA has provided Free Parking for (10) holders of Vehicle permits on the Humane parking lot from July 31, 2025 to date. The Humane has completed construction and PPA has reclaimed spaces on 2<sup>nd</sup> and Laurel Streets.  
**Discussion about the PBA, PADCO, and Chamber of Commerce contributing to the Free Parking Event for Christmas.**  
**MOTION by Weres/Dermo to accept and modify the dates of the Free Parking for Christmas 2026 event.**  
**MOTION passed.**  
**Free Parking will begin starting on Saturday, December 13<sup>th</sup> through Sunday, January 4<sup>th</sup>, 2026.**

**AGENDA ITEM #9**

**ADJOURNMENT**

**MOTION by Humphrey/Drasdis to adjourn.**  
**MOTION passed.**